

Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice

Overview

The Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice qualification will provide you with high quality, nationally recognised qualifications. This qualification will enable candidates to develop their skills, gain underpinning knowledge and understanding and demonstrate competence in the workplace.

This Award is for those who internally quality assure assessors and assessment, but who do not manage the centre or other internal quality assures.

The benefits of this qualification to the candidate

For candidates this qualification provides an opportunity:

- To gain the knowledge, skills and understanding needed to internally quality assure the assessment process
- For continual professional development

The benefits of this qualification for business

For business the benefits include:

- Staff qualified to quality assure to National Occupational Standards

Who is this qualification suitable for?

This qualification is suitable for those who maintain the quality of assessment from within an organisation or assessment centre

Delivery

This qualification is competence based, this means that it is linked to a candidate's ability to completely perform a range of tasks connected with their work. Assessments will be carried out on their daily activities using a range of planned assessment methods.

Support

Candidates will be allocated a tutor who is a subject specialist within the field of learning and development. Their tutor will support and advise candidates throughout their qualification and will:

- Provide a comprehensive induction to the qualification
- Discuss with candidates the most appropriate methods of assessment, these may include: observation, work products, witness testimonies, discussion, written questions and answers
- Support candidates in developing their knowledge and understanding
- Plan with candidates how to meet the qualification requirements
- Review and feedback on the work candidates complete

Learning and assessment

Candidates are required to demonstrate that they meet the requirements of the qualification by producing a portfolio of evidence. Candidates will be given an account for our web based learning and assessment system (iLearner). Via this system candidates will be able to:

- Progress at a pace that best suits them
- View up-to-date, on-going progress
- Study when, and where, they want
- Have instant access to all of the learning materials needed to develop their knowledge and understanding
- Communicate with those important to them in achieving their qualification
- Use more exciting and innovative forms of evidence.
- 24/7 activity is possible

Qualification duration

This is dependent upon the candidate's individual circumstances but generally the qualification duration is between 3 - 6 months.

Qualification content

To achieve an award, you must complete a total of 12 credits from 2 mandatory units.

Mandatory units:

- **Understanding the principles and practices of internally assuring the quality of assessment –** The aim of this unit is to assess the knowledge and understanding a learning and development practitioner requires for the internal quality assurance of assessment.
- **Internally assure the quality of assessment -** The aim of this unit is to assess the performance of a learning and development practitioner with responsibility for the internal quality assurance of assessment.

Entry requirements

Candidates must be aged 19 or over, and have a level 3 assessor qualification, plus relevant work-related experience in the occupational area in which you plan to quality assure. You must be in a position where you can generate evidence to meet the requirements of the unit. This involves working with two assessors who are each assessing two learners who are working towards the achievement of a vocational qualification. You must have the support of a qualified internal verifier for the qualification you are verifying.

Qualification start date

Candidates can start this qualification at any time.

Resources

Candidates will be provided with all the resources needed to complete this qualification at no additional cost.

Progression

Candidates may wish to progress to other Level 4 qualifications relating to internal quality assurance.

Questions

Please contact us:

- Call us on 0191 6600355
- Email us info@roveconsultancy.co.uk
- Visit us: www.roveconsultancy.co.uk

skills
talent
potential