

Level 3 Award in Education and Training

Overview

The Level 3 Award in Education and Training replaces the 'Preparing to Teach in the Lifelong Learning Sector' (PTLLS) qualification. This award will introduce candidates to teaching and training. It is primarily a knowledge-based qualification with some assessment of microteaching. The qualification will not assess competence, as there is no requirement to practice.

The Level 3 Award in Education and Training provides an introduction to teaching. It can meet the needs of a range of trainee teachers, such as:

- Individuals not currently teaching or training
- Individuals currently teaching and training (although the qualification does not require practice other than microteaching, opportunities may be made available to observe and provide feedback on a trainee teacher's practice)
- Individuals currently working as assessors who wish to achieve a qualification that provides an introduction to teaching

There are three main aspects to this qualification:

1. Roles, responsibilities and relationships in education and training
2. Assessment in education and training
3. Using inclusive teaching and learning approaches in education and training

The benefits of this qualification to the candidate

For candidates this qualification provides an opportunity:

- To gain an introductory qualification to teaching
- For continual professional development

The benefits of this qualification for business

For business the benefits include:

- It offers new and existing employees the opportunity to improve their skills and gain a recognised qualification.
- By providing employees with training and formal qualifications, the business will directly benefit through increased productivity and an improvement in business performance.
- Investing in employees will also make them feel valued and will increase morale, leading to an improvement in staff retention rates.

Who is this qualification suitable for?

This qualification will be of value to those with little or no experience of teaching or training and to those considering or wishing to teach or train in the sector.

Delivery

This qualification is knowledge based which means candidates are required to demonstrate achievement of the technical skills, knowledge and understanding of theoretical concepts and knowledge and understanding of education and training through the completion of a range of activities and assignments.

Practice requirements

Where candidates choose to undertake '*Understanding and using inclusive teaching and learning approaches in education and training*' as an optional unit there is a minimum requirement for candidates to engage in observed and assessed microteaching. For this unit, trainee teachers must be involved in at least one hour of microteaching. Each trainee teacher must deliver at least one 15-minute microteaching session that is observed and assessed by a member of the delivery team. For the additional 45 minutes, trainee teachers can either deliver additional microteaching sessions or observe the microteaching sessions of other trainee teachers. Trainee teachers who are currently teaching may prefer to use their practice instead of microteaching to meet the requirements of this unit.

Support

Candidates will be allocated a tutor who is a subject specialist within the field of education and training. Their tutor will support and advise candidates throughout their qualification and will:

- Provide a comprehensive induction to the qualification
- Support candidates to select the most appropriate optional units
- Discuss with candidates the most appropriate methods of assessment, these may include: work products, witness testimonies, discussion, written questions and answers
- Support candidates in developing their knowledge and understanding
- Plan with candidates how to meet the qualification requirements
- Review and feedback on the work candidates complete

Learning and assessment

Candidates are required to demonstrate that they meet the requirements of the qualification by producing a portfolio of evidence. Candidates will be given an account for our web based learning and assessment system (iLearner). Via this system candidates will be able to:

- Progress at a pace that best suits them
- View up-to-date, on-going progress
- Study when, and where, they want
- Have instant access to all of the learning materials needed to develop their knowledge and understanding
- Communicate with those important to them in achieving their qualification
- Use more exciting and innovative forms of evidence.
- 24/7 activity is possible

Qualification duration

This is dependent upon the candidate's individual circumstances but generally the qualification duration is between 3 - 6 months.

Qualification content

To achieve the Level 3 Award in Education and Training, candidates must achieve a minimum of 12 credits.

Mandatory unit:

Candidates will achieve 3 credits from the one unit in the mandatory unit:

- **Understanding roles, responsibilities and relationships in education and training** – this unit develops the candidate's knowledge and understanding of the teaching role and responsibilities in education and training, ways to maintain a safe and supportive learning environment and the relationships between teachers and other professionals in education and training. (3 credits)

Optional units:

Candidates need to achieve a minimum of 6 credits from optional group B and a minimum of 3 credits from optional group C.

Optional Group B

- **Understanding and using inclusive learning and teaching approaches in education and training**– the purpose of the unit is to enable the candidate to understand and use inclusive teaching and learning approaches to meet the needs of learners. It includes how to create a learning environment that engages and motivates learners, and the planning, delivery and evaluation of inclusive teaching and learning. It requires the learner to deliver a microteaching session and to evaluate their own delivery practice. (6 credits)
- **Facilitate learning and development for individuals*** - This unit develops the candidate's knowledge and understanding of the principles and practices of one to one learning and development and their competence of facilitating one to one learning and development, assisting individual learners in applying new knowledge and skills in practical contexts and assisting individual learners in reflecting on their learning and/or development. (6 credits)

Facilitate learning and development in groups* - this unit develops the candidate's knowledge and understanding of the principles and practices of learning and development in groups, and their competence of facilitating learning and development in groups, assisting groups to apply new knowledge and skills in practical contexts and of assisting learners to reflect on their learning and development in groups. (6 credits)

Optional Group C

Understanding assessment in education and training – the purpose of this unit is to enable the candidate to understand how different types and methods of assessment are used in education and training, the ways to involve learners in the assessment process and the requirements for keeping records of assessment in lifelong learning. (3 credits)

Understanding the principles and practices of assessment* - this unit develops the candidate's understanding of the principles and requirements of assessment, the different types of assessment methods, how to plan assessments, how to involve learners and others in assessment, how to make assessment decisions, the quality assurance of the assessment process, how to manage information relating to assessment and the legal and good practice requirements in relation to assessment. (3 credits)

* Learning and development units

Entry requirements

All trainee teachers that undertake this qualification should undertake an initial assessment of skills in English, mathematics and ICT. They should record their development needs and, where applicable, agree an action plan to address them. If trainee teachers join the qualification having already undertaken an initial assessment of their English, mathematics and ICT skills, their record of development needs and any previous actions taken to address them should be reviewed and updated as required.

There are no other nationally agreed entry requirements.

Candidates must be in a position where they can generate evidence to meet the requirements of the unit(s). Candidates will need to have a professional qualification and/or have demonstrated occupational competence in the area in which they wish to assess. Candidates will need to have access to a minimum of two learners or 2 members of staff for whom they have staff development responsibility who are undertaking a vocational programme in their area of expertise. Candidates must be aged 19 or over.

Qualification start date

Candidates can start this qualification at any time.

Resources

Candidates will be provided with all the resources needed to complete this qualification at no additional cost.

Progression

Candidates may wish to progress to the Level 4 Certificate in Education and Training.

Questions

Please contact us:

- Call us on 0191 6600355
- Email us info@roveconsultancy.co.uk
- Visit us: www.roveconsultancy.co.uk

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