



## Level 3 Award in Assessing Vocational Achievement

### Overview

The Level 3 Award in Assessing Vocational Achievement Award replaced the A1 Assessor Award. These revised standards are designed to reflect the requirements of Assessors in all occupational sectors, and are the benchmark of good practice in the assessment of NVQ qualifications and have been updated in-line with the new QCF framework.

This qualification is for candidates who need to be qualified in all aspects of assessment. Specifically, it is for those who assess occupational competence both in the work environment and vocational skills, knowledge and understanding outside of the workplace (e.g. in a workshop, classroom or other training environment). The qualification is transferable to any sector candidates have occupational competence in and provides a national benchmark of good practice for England.

This qualification will help with understanding the principles behind “holistic” assessment practices, then applying the knowledge gained in practice. It will prepare candidates for the assessor role or those with responsibility for staffs’ learning and development where these activities are a whole, or a part of their role.

### The benefits of this qualification to the candidate

For candidates this qualification provides an opportunity:

- To gain the knowledge, skills and understanding needed to assess in a range of contexts
- For continual professional development

### The benefits of this qualification for business

For business the benefits include:

- Staff qualified to assess to National Occupational Standards

### Who is this qualification suitable for?

This qualification is intended for those who assess both occupational competence in the work environment and vocational skills, knowledge and understanding in environments other than the workplace. For example: classroom, other training environments or workshops.

Candidates may be working in one of the following roles although this list is not exhaustive:

- All assessors and verifiers, both internal and external
- Managers with supervisory responsibilities
- Practitioners who use skills tests, assignments, projects, case studies and recognising prior learning as the main means of assessment for developing staff or learners and assessing competent performance in a work environment.
- This qualification is also ideal for those assessors or active vocational assessors who want to get back to the basic fundamental of assessment.

### **Delivery**

This qualification is competence based, this means that it is linked to a candidate's ability to completely perform a range of tasks connected with their work. Assessments will be carried out on their daily activities using a range of planned assessment methods.

### **Support**

Candidates will be allocated a tutor who is a subject specialist within the field of learning and development. Their tutor will support and advise candidates throughout their qualification and will:

- Provide a comprehensive induction to the qualification
- Discuss with candidates the most appropriate methods of assessment, these may include: observation, work products, witness testimonies, discussion, written questions and answers
- Support candidates in developing their knowledge and understanding
- Plan with candidates how to meet the qualification requirements
- Review and feedback on the work candidates complete

### **Learning and assessment**

Candidates are required to demonstrate that they meet the requirements of the qualification by producing a portfolio of evidence. Candidates will be given an account for our web based learning and assessment system (iLearner). Via this system candidates will be able to:

- Progress at a pace that best suits them
- View up-to-date, on-going progress
- Study when, and where, they want
- Have instant access to all of the learning materials needed to develop their knowledge and understanding
- Communicate with those important to them in achieving their qualification
- Use more exciting and innovative forms of evidence.
- 24/7 activity is possible

### **Qualification duration**

This is dependent upon the candidate's individual circumstances but generally the qualification duration is between 3 - 6 months.

### **Qualification content**

To achieve this qualification candidates must complete a minimum of 15 credits which will be achieved by the completion of the following mandatory units.

#### **Mandatory units:**

- **Understanding the Principles and Practices of Assessment** - The aim of this unit is to assess the learning and development practitioner's knowledge and understanding of the principles and practices of assessment.
- **Assess Occupational Competence in the Work Environment** - The aim of this unit is to assess a learning and development practitioner's performance in carrying out assessments of occupational competence in a work environment.

- **Assess Vocational Skills, Knowledge and Understanding** - The aim of this unit is to assess a learning and development practitioner's performance in carrying out the assessment of vocational skills, knowledge and understanding outside of the work environment.

### **Entry requirements**

Candidates must be in a position where they can generate evidence to meet the requirements of the unit(s). Candidates will need to have a professional qualification and/or have demonstrated occupational competence in the area in which they wish to assess. Candidates will need to have access to a minimum of two learners or 2 members of staff for whom they have staff development responsibility who are undertaking a vocational programme in their area of expertise. Candidates must be aged 19 or over

### **Qualification start date**

Candidates can start this qualification at any time.

### **Resources**

Candidates will be provided with all the resources needed to complete this qualification at no additional cost.

### **Progression**

Candidates may wish to progress to the Level 4 Award in the Internal Quality Assurance Processes and Practice

### **Questions**

Please contact us:

- Call us on 0191 6600355
- Email us [info@roveconsultancy.co.uk](mailto:info@roveconsultancy.co.uk)
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